

## 1. Knowledge Sharing Plan

### 1.1 Knowledge sharing context

Under the ARENA Act, ARENA has a mandate to promote the sharing of information and knowledge about renewable energy technologies. The objective of this is to accelerate the development and growth of Australia's renewable energy sector.

### 1.2 Knowledge Sharing Deliverables

The specific Knowledge Sharing Deliverables for the Activity are identified in the table/s below.

ARENA may make requests from projects (and portfolios of projects) for particular topics to be covered through ad hoc reports, as required.

*\*[Instructions: Start with the 'Activity Outcomes' (What) column and work across the page. Identify what knowledge will contribute to achieving the Activity Outcomes, and what audiences need to access that knowledge. Once you have filled this out, consider what deliverable or activity is most appropriate to share specific knowledge with the audience identified. Should Activity knowledge sharing require additional detail that sits outside of this table, please ensure that any additional documentation is clearly referenced in the table.]*

<b>What? Activity Outcomes</b>	<b>Why?</b>	<b>Frequency?</b>	<b>When?</b>	<b>Who is it for? Dissemination restrictions</b>	<b>How?</b>
ARENA Activity Survey	Efficient qualitative data gathering. ARENA will provide anonymised portfolio updates	TBC	For duration of this Agreement	ARENA and ARENA Knowledge Sharing Agent only	ARENA to provide link to survey on Commencement Date
Mid-term Activity Report	Summary / Reflection at mid-point of the Activity	Once during the term of the Agreement	Milestone 2	Public	ARENA to provide template and example
End of Activity Report	Summary / Reflection at end of Activity	Once during the term of the Agreement	Milestone 3	Public	ARENA to provide template and example
Ad hoc report (2-4 pages)*  [What sort of knowledge sharing deliverables or activities would be the most effective way to deliver knowledge to be shared to the identified audiences? How will these audiences be engaged?]	Allow ARENA and the Recipient to collaborate on unexpected discoveries that may be of interest to industry / public.  [What will the Activity deliver? Should be same as Activity outcomes in item 1 of Schedule 1]	As required during the Activity	As required	Public  [Who would you need to share this knowledge with in order to enhance the Activity outcomes? Why would each category of audience be important?]	To be agreed by ARENA and the Recipient on a case by case basis

### 1.3 Activity data collection

[This is an **optional** section of the Knowledge Sharing Plan, to be included only if the Activity will generate significant raw data sets as part of knowledge sharing. Please delete this section if you do not intend to include it in your Knowledge Sharing Plan.]

Your Activity may generate significant datasets as a Knowledge Sharing Deliverable. The dataset name should be referenced as a deliverable within item 1.2 of **Error! Reference source not found.**, including broadly what data will be shared and when it will be delivered. This table provides an opportunity to specify further detail around particular data deliverables. This table is therefore designed to provide supplementary detail to specific deliverables in item 1.2 of **Error! Reference source not found.**]

<i>Data set</i>	<i>Specific data fields</i>	<i>Sampling, averaging frequency, time period</i>	<i>Units</i>	<i>Data source</i>	<i>Format</i>	<i>Dissemination</i>	<i>What activity will it support</i>

#### 1.4 Knowledge sharing third parties

##### (a) Knowledge Sharing Agent

*[Note: ARENA will remove this section where it is not applicable to the Activity.]*

- (i) ARENA has engaged *[insert organisation name]* to act as its Knowledge Sharing Agent. The Knowledge Sharing Agent performs the following activities under strict confidentiality requirements:
- (A) Collection and storage of data from ARENA projects;
  - (B) Analyse, present and report on data from ARENA projects;
  - (C) Provide detailed disaggregated information to ARENA; and
  - (D) Provide de-identified/aggregated analyses for public release (that do not reveal commercially sensitive or confidential information).

##### (b) Knowledge Sharing Partner

*[This is an optional section of the Knowledge Sharing Plan, to be included only if relevant. Please delete this section if you do not intend to include it in your Knowledge Sharing Plan. Applicants can, at their own discretion and in consultation with ARENA, engage one or more third parties to provide technical expertise, logistical support and/or high level guidance and input to help share knowledge from the Activity. Knowledge sharing partner/s sometimes take the form of contractors hired by the proponent to provide analytical services, or knowledge sharing partner/s can take the form of a strategic partnerships with other key industry or academic players, with the aim of bringing further insight into the design and execution of knowledge sharing from the Activity.]*

- (i) *[Insert organisation name]* (Knowledge Sharing Partner) has been appointed as the Recipient's knowledge sharing partner for this Activity to provide the following inputs: *[insert dot points summarising the contribution of the knowledge sharing partner/s to the Activity.]*

##### (c) Knowledge sharing budget

*[Include a breakdown of the knowledge sharing budget to deliver the Knowledge Sharing Deliverables listed in item 1.2 above.]*

- (i) The total knowledge sharing budget for the Activity is *[\$[insert amount]]*, and includes the knowledge sharing contingency.
- (ii) The knowledge sharing contingency, for the development of ad hoc knowledge sharing reports, products and activities is *[\$[insert amount]]*.