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Introduction

Thank you for your interest in the Australian Renewable Energy Agency (ARENA).

Applying for and maintaining a grant with ARENA is managed via our ARENANet platform. To gain access to ARENANet, you are required to create a user account.

To ensure your security and ours, we secure the login process with multi-factor authentication (MFA). On the second occasion you log in to the ARENANet platform, you will be requested to select your preferred method of authentication.

Once you have registered, there are further user guides available to you for:

- <u>Applying for a grant</u>
- Maintaining a grant.

User Registration

- 1. Follow this link <u>ARENANet</u>
- 2. Click on the Register Here link highlighted below

Mak Log	Vaking it easier to apply for and manage your grants Log in				
•	Email				
â	Password				
	Forgot your password?				
	Log in				
	Don't have an accour Register here,				
S) enha	rstem access update: In order to use this system and for anced account and data security, Multi-Factor Authentication (MFA) is required.				
N	eed help? If you've forgotten your login details, or have a question, please <u>contact us.</u>				

ARENANet





3. Add in your details and click on 'Register'.

First name
Last name
Email
Phone number (optional)
The ARENANet system is the property of the Australian Renewable Energy Agency (ARENA). It is for authorised use only. By using this system, all users acknowledge and agree to comply with the <u>Terms and</u> Conditions of Use of ARENANet. Unauthorised or improper use of this system may result in disciplinary action, civil action, criminal penalties and/or other sanctions as may be appropriate. By continuing to use

this system, you indicate your awareness of, and consent to, these terms and conditions of use.

Register

Have an account? Log in.

Important notice: In order to use this system and for enhanced account and data security, Multi-Factor Authentication (MFA) is required.

Need help? If you're having difficulty registering, check our Onboarding Guide. If you have a question, please contact us.





4. Tick the box to acknowledge that you are not a robot

Le Sample	
User	
sample.user@arena.gow.au	
C 614000000	
I'm not a robot	reCAPTCHA Privacy - Terms

The ARENANet system is the property of the Australian Renewable Energy Agency (ARENA). It is for authorised use only. By using this system, all users acknowledge and agree to comply with the <u>Terms and</u> <u>Conditions of Use</u> of ARENANet. Unauthorised or improper use of this system may result in disciplinary action, civil action, criminal penalties and/or other sanctions as may be appropriate. By continuing to use this system, you indicate your awareness of, and consent to, these terms and conditions of use.

Register





5. Check your email to complete your registration and click on the link 'Return to login'





Hi Sample,

Thanks for registering with our online portal ARENANet.

An account has been created for <a>sample.user@arena.gov.au

To get started you will need to set a password.

Once you have set a password, you'll be able to manage grants online for yourself or an organisation, including:

- · submit and track the progress of your applications
- · submit and manage any project deliverables

Set password

If you have any questions or need further assistance, please contact us.

Thanks ARENA ARENANet: <u>https://arenanet.arena.gov.au</u>/ARENA Website: <u>https://arena.gov.au</u>





6. This will prompt you to change your password. Set a new strong password and click 'Change Password' (The Change Password button will be enabled once you have satisfied the password criteria shown below).

ARENANet



7. Congratulations, you have now registered for ARENANet.







Setting up Multi-Factor Authentication (MFA)

Once you have created your ARENANet account and you log in for a second time, you will be required to select a method of multi-factor authentication.

- 1. Follow this link <u>ARENANet</u>
- 2. Enter your username and password. Click on 'Log in'

Making it easier	to apply for and manage your grants	
.og in		
L Email		
B Password		
	Forgot your password	
	<u>Log in</u>	
Don't h	nave an account? <u>Register here.</u>	
System access enhanced account	update: In order to use this system and for and data security, Multi-Factor Authentication (MFA) is required.	

3. Choose a verification method. Click on 'Continue'



Choose a Verification Method

Continue		
0	Use verification codes from an authenticator app	
0	Use a Universal Second Factor (U2F) or WebAuthn (FIDO2) key	
0	Use the Salesforce Authenticator mobile app	
How	w would you like to verify your identity?	

• Information on how to install and use the Salesforce Authenticator application is available here. <u>Connect Your Salesforce Account to Salesforce Authenticator</u>





• Universal Second Factor or FIDO2 involves the usage of either the inbuilt biometric authentication on your device or a plug-in device as shown below.



- Many users will already have an authentication application installed on their mobile device. For example, <u>Microsoft</u>.
- 4. If you are using an authentication application, follow the steps for adding a new account and scan the QR code to generate a 6-digit code. Enter the code in the verification code box. Click 'Connect'







Logging on with Multi-Factor Authentication (MFA)

- 1. Follow this link ARENANet
- 2. Enter your username and password. Click on 'Log in'

ARENANet

Making it easier to apply for and manage your grants.

Log in

Password	
	Forgot your password?
ļ	<u>.og in</u>

Don't have an account? Register here.

System access update: In order to use this system and for enhanced account and data security. Multi-Factor Authentication (MFA) is required.

Need help? If you've forgotten your login details, check our <u>Onboarding Guide</u>. If you have a question, please <u>contact us.</u>

3. Open your Authenticator application on your mobile device and enter the verification code displayed and click Verify.



Verify Your Identity

