



Position title:	Analyst
Classification:	TBC
Position number:	TBC
Branch:	Business Development and Transactions
Location:	Sydney
Reports to:	Chief Financial Officer
Clearance required	Police Check

About the Business Development & Transactions team

The Business Development & Transactions (BD&T) team plays an integral role within ARENA by working collaboratively with industry, research institutions and government to support initiatives that accelerate the reduction of Australia's global emissions through technology innovation.

Key accountabilities for the BDT team are:

- Designing and implementing funding programs and rounds
- Design of programs and funding initiatives
- Screening and soliciting funding proposals
- Coordinating external due diligence
- Preparation of funding approval
- Negotiation of funding agreements in collaboration with Project Solutions
- Management of the ARENA Advisory Panel
- Management of A-Lab
- Supporting renewable energy startup community

About the position

As an Analyst in the BD&T team, you will primarily be involved with the origination and execution of investment opportunities across multiple renewable energy technologies. You will quantify and evaluate the risks and benefits of funding applications across ARENA's investment priorities and budget measures. This involves considering the strategic, financial, technical, operational and risk elements of a transaction.

The role requires performance of detailed financial and quantitative modelling as well as the ability to synthesise technical information into succinct written recommendations. You will be involved in the initial screening and approval processes for prospective funding opportunities as well as prepare and manage internal processes, client engagement and reporting.

Key responsibilities of an Analyst include:



- Be team oriented and embody ARENA's values and mission
- Develop an understanding of prospective recipient's requirements and provide advice and assistance regarding interpreting ARENA requirements and developing quality applications
- Identify relevant drivers of potential financial or operational issues
- Conduct an initial assessment of applications against ARENA's selection criteria to determine eligibility
- Conduct financial modelling and evaluations in line with ARENA's established methodology, including cash flow estimates, amortisation schedules and sensitivity analysis
- Undertake due diligence to analyse and assess opportunities in terms of financial requirements, risks, renewable technology advancements, commercialisation and knowledge sharing through collaboration with other areas of ARENA and external technical and probity experts
- Propose how best to structure transactions to reflect the requirements and best meet the needs of both ARENA and the applicant
- Maintain existing financial models used by the team
- Contribute to written technology and project analysis, investment proposals for ARENA executive and the ARENA Board, portfolio reporting, Funding Program documentation and due diligence reports
- Contribute to presentations and project documents including undertaking industry research and collating existing internal data
- Work closely with internal teams to negotiate and finalise contractual documentation
- Manage concurrent funding projects across a broad range of renewable technologies and at various stages of development
- Attain and retain a good knowledge of ARENA's portfolio of projects as well the regulatory, policy and business contexts
- Undertake market research to stay informed and abreast of current and emerging issues

Key skills, experience, and qualifications

To be successful in this role, the ideal candidate will preferably have:

- 2 - 4 years of relevant experience in a related industry (such as finance, energy, engineering or infrastructure)
- Relevant tertiary qualifications in finance, commerce, mathematics, actuarial studies, engineering, science or a related quantitative discipline
- Experience and/or genuine interest in the renewable energy sector
- Demonstrated experience supporting the execution of significant transactions or complex infrastructure projects.
- Strong verbal and written communication skills



- Financial modelling and quantitative analysis skills with experience building and reviewing models, sensitivity analysis and knowledge of good model design principles
- Good commercial acumen and insight, along with ability for critical thinking and demonstrated high-level problem solving
- Ability to work autonomously and within a team environment
- Ability to manage own resources effectively and prioritise competing tasks and deliverables to meet agreed deadlines
- Strong attention to detail

About us

The Australian Renewable Energy Agency (ARENA) is a Corporate Commonwealth entity. ARENA's main objective is to improve the competitiveness of renewable energy technologies and increase the supply of renewable energy in Australia. ARENA was established on 1 July 2012 under the Australian Renewable Energy Agency Act 2011 (the ARENA Act). ARENA has received significant additional funding over the past 3 budget cycles and is trusted by the Government to deliver many of its most impactful emissions reduction programs. ARENA supports the Government's emissions reduction goals of 43% reduction in net emissions by 2030 and net zero by 2050, through its focus on technology innovation and commercialisation to the benefit of Australia.

ARENA complements other funding bodies and provides financial assistance to renewable energy, energy efficiency and electrification technologies for research, development, demonstration and deployment projects. The provision of knowledge sharing forms an important part of ARENA's functions. ARENA operates under its own Act of Parliament, and the ARENA Board and CEO are responsible to the Minister for Climate Change and Energy, the Hon. Chris Bowen MP.