

Knowledge Sharing Officer

Position Description

Classification:	Contract, APS6 equivalent
Branch/Group:	Project Delivery – Knowledge Sharing
Location:	Canberra (preferred), Melbourne, Sydney, Remote/Hybrid working
Reports to:	Knowledge Sharing Manager
Clearance Required:	Police Check



ABOUT ARENA

The Australian Renewable Energy Agency (ARENA) is a Corporate Commonwealth entity. ARENA's main objective is to improve the competitiveness of renewable energy technologies and increase the supply of renewable energy in Australia. ARENA was established on 1 July 2012 under the *Australian Renewable Energy Agency Act 2011* (the ARENA Act). ARENA supports the Government's emissions reduction goals of 43% reduction in net emissions by 2030 and net zero by 2050, through its focus on technology innovation and commercialisation to the benefit of Australia.

ARENA complements other funding bodies and provides financial assistance to renewable energy, energy efficiency and electrification technologies for research, development, demonstration and deployment projects. The provision of knowledge sharing forms an important part of ARENA's functions. ARENA operates under its own Act of Parliament, and the ARENA Board and CEO are responsible to the Minister for Climate Change and Energy.

ARENA is a outcomes-oriented agency, staffed by highly qualified and experienced people. Our Senior Leadership Team brings diverse experience across a number of functions.

ABOUT THE TEAM

The Project Delivery branch oversees the implementation of ARENA's portfolio of renewable energy projects through knowledge sharing, contract and risk management, performance monitoring and data analysis.

The **Knowledge Sharing Team** is accountable for ensuring the latest knowledge and insights learnt from ARENA projects and activities are widely shared with the Australian renewable energy sector and other relevant stakeholders. We focus on delivering knowledge that our stakeholders need to make informed decisions about their next project, research, investment, policy or regulatory reform.

We work across ARENA teams and with a diverse range of industry, and our target audience are informed industry stakeholders working in the Australian energy sector (e.g. Technology suppliers, project developers, investors, market bodies, peak industry bodies, community groups and academia).

We are a highly supportive, motivated and collaborative team, always looking to innovate and improve on best-practice knowledge sharing.

Each member of the Knowledge Sharing team specialises in one or more technology portfolios.

ABOUT THE POSITION

We currently have a great position available for a Knowledge Sharing Officer to work on our **Renewable Hydrogen** portfolio. This is a fascinating and rapidly growing area with over 60 projects ranging from Research & Development through to deployment of large-scale projects for the production and use of hydrogen and its derivatives.

You can read more about our priorities and project portfolios in [ARENA's investment plan](#).

Working with your manager in this role you will:

- Design and deliver Knowledge Sharing initiatives and products (e.g. commissioned studies, forums, roundtables, webinars, workshops, newsletters) with the aim of sharing portfolio insights with our target audiences.
- Design and negotiate the contractual Knowledge Sharing deliverables (e.g. reports, analysis) for new ARENA-funded projects.
- During project implementation review deliverables to ensure they comply with agreed requirements and identify trends and insights of value to stakeholders.
- Maintain a good understanding of industry knowledge gaps and the relevant insights from your technology portfolio.
- Help to evaluate and improve the Team's knowledge sharing approach over time.
- Build effective and collaborative relationships with colleagues across the Agency, and with external stakeholders.

KEY SKILLS, EXPERIENCE AND QUALIFICATIONS

Ideal Candidate

- Has demonstrated **strong teamwork and collaboration skills** both within an organisation and with external stakeholders.
- Has demonstrated **strong project management skills** to work independently and deliver high-quality outcomes.
- Has demonstrated **strong communication skills**, and the ability to apply different communication techniques depending on the audience.
- Has **strong analytical and synthesis skills** to identify portfolio trends.
- Is **motivated** to be part of Australia's energy transition, and curious about the emerging solutions

Required Skills, Experience & Qualifications

- A background (experience or academic) in **renewable energy or the Australian energy sector** is essential.
- **Direct knowledge or experience** with technologies and projects relevant to hydrogen would be highly valued.

ARENA VALUES

At ARENA, we uphold the values of the Australian Public Service and we strive for an approach that is:



1. Impact-driven

We make a significant positive impact on Australia's energy sector, economy, environment and society. We take a bold, innovative approach to give us the best chance of achieving our goals.



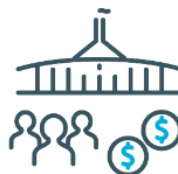
2. Stakeholder-focussed

We deliver excellent service. Our approach is marked by responsiveness, clarity and flexibility.



3. Collaborative

We collaborate across teams and with our partners to achieve our goals.



4. Accountable

We are accountable to each other and, in following our processes, to the Minister, the Parliament and the Australian public. We work transparently to ensure public funds are spent in a responsible and efficient manner.



5. Respectful of people

We support and respect each other. We cultivate a diverse team to access the best talent, broaden our thinking and foster a culture of innovation.

OUR STRATEGIC PRIORITIES



**OPTIMISE THE
TRANSITION TO
RENEWABLE
ELECTRICITY**



**COMMERCIALISE
RENEWABLE
HYDROGEN**



**SUPPORT THE
TRANSITION TO
LOW EMISSIONS
METALS**



**DECARBONISING
LAND
TRANSPORT**

INVESTED BY ARENA

\$2.31B



PROJECTS

672



TOTAL PROJECT VALUE

\$9.93B



INVESTMENT LEVERAGE

\$1:\$3.29



INVESTMENT BY TECHNOLOGY

BIOENERGY

\$131M



GEOTHERMAL

\$42M



GRID INTEGRATION

\$404M



HYBRID

\$109M



HYDROGEN

\$273M



OCEAN

\$44M



SOLAR PV

\$827M



SOLAR THERMAL

\$252M



STORAGE - BATTERIES/PHES

\$230M



INVESTMENT BY STATE

NT PROJECTS
8
INVESTED
\$36M
VALUE
\$79M

WA PROJECTS
43
INVESTED
\$253M
VALUE
\$1.97B

SA PROJECTS
58
INVESTED
\$214M
VALUE
\$844M

TAS PROJECTS
21
INVESTED
\$40M
VALUE
\$99M

VIC PROJECTS
122
INVESTED
\$279M
VALUE
\$657M

NSW PROJECTS
275
INVESTED
\$1.07B*
VALUE
\$3.71B

QLD PROJECTS
71
INVESTED
\$338M
VALUE
\$2.33B

ACT PROJECTS
74
INVESTED
\$81M
VALUE
\$233M

INVESTMENT LEVERAGE ALONG
THE INNOVATION CHAIN

STUDY

\$1:\$2.07



R&D

\$1:\$1.77



DEMONSTRATION

\$1:\$1.87



DEPLOYMENT

\$1:\$5.56



* Includes \$567 million contributed to
projects inherited by ARENA in 2012.

LEARN MORE ABOUT ARENA PROJECTS ONLINE

- Our website has a wealth of information about technologies and projects we fund. Visit arena.gov.au
- ARENAWIRE is our virtual newsroom with news and analysis about our funded projects, as well as videos and other content. Subscribe at arena.gov.au/blog
- Our Knowledge Bank is an open-source library of reports, studies and tools. Subscribe to our industry newsletter, Insights, arena.gov.au/knowledge-bank
- Our podcast looks at the pieces of Australia's energy puzzle and how they might come together in a future powered by renewables. Subscribe wherever you get your podcasts.




HOW TO APPLY

We encourage applications from diverse backgrounds and experiences. We strongly believe that diversity of experience, perspectives, and background will lead to a better environment for our workers and better outcomes for Australia. ARENA supports flexible and remote working for all workers.

If you think this role is the right fit for you, we encourage you to apply by submitting your resume and cover letter (no more than 1 page) to recruitment@arena.gov.au

If you require any reasonable adjustments throughout the recruitment process, please let us know.

At ARENA, we are committed to employing individuals who align with the ARENA Values and meet the requirements of the role. As part of the recruitment process, there are a number of checks which may be conducted to demonstrate applicants' suitability for a role including police / criminal background checks, due diligence checks, right to work checks, and/or reference checks.



ARENA acknowledges the traditional custodians of Country across Australia and their continuing connection to land, sea and community. We pay our respects to elders past and present.



Australian Government
Australian Renewable
Energy Agency

ARENA