

Knowledge Sharing Officers

Position Description

Classification:	Contract, APS5 or APS6 equivalent, depending on skills and experience
Branch/Group:	Project Delivery – Knowledge Sharing
Location:	Melbourne, Canberra, Sydney, Remote/Hybrid working
Reports to:	Knowledge Sharing Manager
Clearance Required:	Police Check



ABOUT ARENA

The Australian Renewable Energy Agency (ARENA) is a Corporate Commonwealth entity. ARENA's main objective is to improve the competitiveness of renewable energy technologies and increase the supply of renewable energy in Australia. ARENA was established on 1 July 2012 under the *Australian Renewable Energy Agency Act 2011* (the ARENA Act). ARENA supports the Government's emissions reduction goals of 43% reduction in net emissions by 2030 and net zero by 2050, through its focus on technology innovation and commercialisation to the benefit of Australia.

ARENA complements other funding bodies and provides financial assistance to renewable energy, energy efficiency and electrification technologies for research, development, demonstration and deployment projects. The provision of knowledge sharing forms an important part of ARENA's functions. ARENA operates under its own Act of Parliament, and the ARENA Board and CEO are responsible to the Minister for Climate Change and Energy.

ARENA is a outcomes-oriented agency, staffed by highly qualified and experienced people. Our Senior Leadership Team brings diverse experience across a number of functions.

ABOUT THE TEAM

The Project Delivery branch oversees the implementation of ARENA's portfolio of renewable energy projects through knowledge sharing, contract and risk management, performance monitoring and data analysis.

The **Knowledge Sharing Team** is accountable for ensuring the latest knowledge and insights learnt from ARENA projects and activities are widely shared with the Australian renewable energy sector and other relevant stakeholders. We focus on delivering knowledge that our stakeholders need to make informed decisions about their next project, research, investment, policy or regulatory reform.

We work across ARENA teams and with a diverse range of industry, and our target audience are informed industry stakeholders working in the Australian energy sector (e.g. Technology suppliers, project developers, investors, market bodies, peak industry bodies, community groups and academia).

We are a highly supportive, motivated and collaborative team, always looking to innovate and improve on best-practice knowledge sharing.

Each member of the Knowledge Sharing team specialises in one or more technology portfolios.

ABOUT THE POSITIONS

We are seeking candidates for multiple current and future Knowledge Sharing Officer vacancies to work across ARENA's Priority Areas and active portfolio of projects:



Optimise the transition to renewable electricity

- Enable ultra low-cost generation
- Improve the economics of energy storage
- Optimise large-scale integration
- Support flexible demand



Commercialise clean hydrogen

- Support a viable clean hydrogen industry across the full value chain



Support the transition to low emissions metals

- Accelerate the transition to a low emissions steel value chain
- Accelerate the transition to a low emissions aluminium value chain



Decarbonise land transport²

- Accelerate the decarbonisation of urban and long-distance land transport

ABOUT THE POSITIONS

Working to a Knowledge Sharing Manager, in this role you will:

- Design and deliver Knowledge Sharing initiatives and products (e.g. commissioned studies, forums, roundtables, webinars, workshops, newsletters) with the aim of sharing portfolio insights with our target audiences.
- Design and negotiate the contractual Knowledge Sharing deliverables (e.g. reports, analysis) for new ARENA-funded projects, and review the deliverables to identify portfolio trends and insights of value to the industry.
- Maintain a good understanding of industry knowledge gaps and the relevant insights from your technology portfolio.
- Help to evaluate and improve the Team's knowledge sharing approach over time.
- Build effective and collaborative relationships with colleagues across the Agency, and with external stakeholders.

KEY SKILLS, EXPERIENCE AND QUALIFICATIONS

Ideal Candidate

- Has demonstrated **strong teamwork and collaboration skills** both within an organisation and with external stakeholders.
- Has demonstrated **strong project management skills** to work independently and deliver high-quality outcomes.
- Has demonstrated **strong communication skills**, and the ability to apply different communication techniques depending on the audience.
- Has **strong analytical and synthesis skills** to identify portfolio trends.
- Is proactive in identifying and implementing opportunities for continuous improvement.

Required Skills, Experience & Qualifications

- A background (industry or academic) in renewable energy and/or Australian energy sector is essential.
- Technical understanding of the electricity system operations, grid connection processes, the Australian energy market and/or background in energy storage would be highly desirable.

As an ARENA worker you have a duty under the Work Health and Safety Act 2011 (Cth) (WHS Act) to take reasonable care for your own health and safety while at work, including that your acts or omissions do not adversely affect the health and safety of others, comply with any reasonable instruction given by the PCBU, and cooperate with any reasonable policy or procedures relating to WHS.

ARENA VALUES

At ARENA, we uphold the values of the Australian Public Service and we strive for an approach that is:



1. Impact-driven

We make a significant positive impact on Australia's energy sector, economy, environment and society. We take a bold, innovative approach to give us the best chance of achieving our goals.



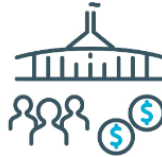
2. Stakeholder-focussed

We deliver excellent service. Our approach is marked by responsiveness, clarity and flexibility.



3. Collaborative

We collaborate across teams and with our partners to achieve our goals.



4. Accountable

We are accountable to each other and, in following our processes, to the Minister, the Parliament and the Australian public. We work transparently to ensure public funds are spent in a responsible and efficient manner.



5. Respectful of people

We support and respect each other. We cultivate a diverse team to access the best talent, broaden our thinking and foster a culture of innovation.

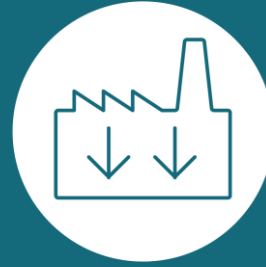
OUR STRATEGIC PRIORITIES



**OPTIMISE THE
TRANSITION TO
RENEWABLE
ELECTRICITY**



**COMMERCIALISE
CLEAN
HYDROGEN**



**SUPPORT THE
TRANSITION TO
LOW EMISSIONS
METALS**



**DECARBONISING
LAND
TRANSPORT**

AUSTRALIAN RENEWABLE ENERGY AGENCY

KEY STATISTICS 2012 - 2022



Australian Government
Australian Renewable
Energy Agency

ARENA

INVESTED

\$2.04B



PROJECTS

653



VALUE

\$9.06B



INVESTMENT LEVERAGE

\$1:\$3.43



PROJECTS BY TECHNOLOGY

BIOENERGY



\$131M

GEOTHERMAL



\$42M

GRID INTEGRATION



\$362M

HYBRID



\$112M

HYDROGEN



\$170M

OCEAN



\$44M

SOLAR PV



\$773M

SOLAR THERMAL



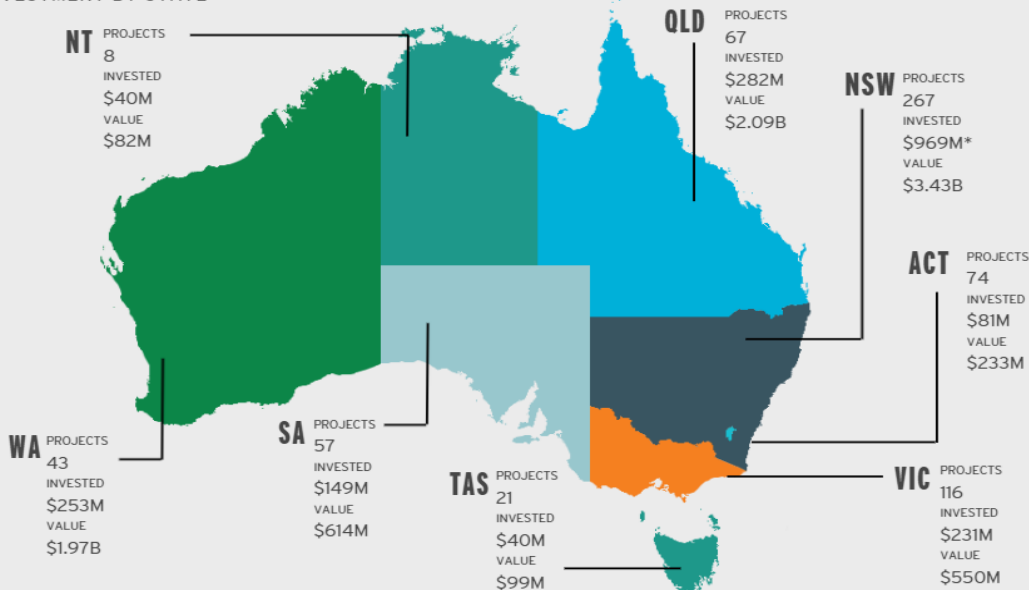
\$177M

STORAGE - BATTERIES/PHEs



\$232M

INVESTMENT BY STATE



INVESTMENT LEVERAGE ALONG THE INNOVATION CHAIN

STUDY

\$1:\$1.65



R&D

\$1:\$1.75



DEMONSTRATION

\$1:\$1.85



DEPLOYMENT

\$1:\$6.17



* Includes \$567 million contributed to projects inherited by ARENA in 2012

LEARN MORE ABOUT ARENA PROJECTS ONLINE

- Our website has a wealth of information about technologies and projects we fund. Visit arena.gov.au
- ARENAWIRE is our virtual newsroom with news and analysis about our funded projects, as well as videos and other content. Subscribe at arena.gov.au/blog
- Our Knowledge Bank is an open-source library of reports, studies and tools. Subscribe to our industry newsletter, Insights, arena.gov.au/knowledge-bank
- Our podcast looks at the pieces of Australia's energy puzzle and how they might come together in a future powered by renewables. Subscribe wherever you get your podcasts.




HOW TO APPLY

We encourage applications from diverse backgrounds and experiences. We strongly believe that diversity of experience, perspectives, and background will lead to a better environment for our workers and better outcomes for Australia. ARENA supports flexible and remote working for all workers.

If you think this role is the right fit for you, we encourage you to apply by submitting your resume and cover letter (no more than 1 page) to recruitment@arena.gov.au

If you require any reasonable adjustments throughout the recruitment process, please let us know.

At ARENA, we are committed to employing individuals who align with the ARENA Values and meet the requirements of the role. As part of the recruitment process, there are a number of checks which may be conducted to demonstrate applicants' suitability for a role including police / criminal background checks, due diligence checks, right to work checks, and/or reference checks.



ARENA acknowledges the traditional custodians of Country across Australia and their continuing connection to land, sea and community. We pay our respects to elders past and present.



Australian Government
Australian Renewable
Energy Agency

ARENA